

# NOECG – ESS CALL OUT PROCEDURE – FIELD TEAM MEMBER

**NOECG Team FIELD Member –On receipt of call from the ESS Team Leader advise the ESS Team Leader immediately that you are/are not available for this call;**

1. If you are available for the field trip, then obtain and record:

PEP Task Number, current date and time:		
Name & cell phone number of <b>ESS Team Leader</b> :		
Nature (fire,flood,famine) and location of incident:		
Location of desired rendezvous with ESS:		
Description of ESS Team Leaders vehicle:		

2. Provide to ESS Team Leader:
  - a. Your estimated arrival time at rendezvous;
  - b. Description of yourself/your vehicle;
  - c. Your cell phone number.
3. Prior to departing for the rendezvous, phone NOECG Base Team Members as required to obtain a communications base partner for the callout. Advise base partner of:
  - a. PEP Task Number, your call sign, and the **ESS Team Leader's** cell phone number;
  - b. Nature and location of the incident;
  - c. The location of and your estimated time of arrival at the rendezvous with ESS;
  - d. licence number of your vehicle (in case you go missing);
  - e. Repeater frequency you wish him/her to monitor.
4. Following rendezvous, accompany ESS to incident scene. If practical and agreeable to all, use just one vehicle – the one with the radio. Respond to any communication request by the ESS team. **Use tactical calls "ESS Field Team" and "ESS Base"**; once contact is established, let the ESS team do the talking on your radio.
5. During the callout, **report (at a minimum)** to your Base Member partner, **even** when cell phone communication is still possible:
  - a. Your time of departure from the rendezvous to the incident, and your estimated time of arrival at the incident;
  - b. Your actual time of arrival at the incident;
  - c. Your time of departure from the incident, and your estimated 'all clear' time;
  - d. Your 'all clear', or stand down time.
6. On conclusion, email a summary of the incident details, together with any comments/suggestions for improvement, and any expense claim details (eg., mileage, meals) to:
  - a. [va7rmm@sunwave.net](mailto:va7rmm@sunwave.net), and
  - b. [gccopley@shaw.ca](mailto:gccopley@shaw.ca)

## Critical Phone Numbers:

**ESS Coordination Line – 250 306 2800**  
**ESS Emergency – 250 308-7849**

# NOECG – ESS CALL OUT PROCEDURE – BASE TEAM MEMBER

**NOECG Team BASE Member –On receipt of call from the NOECG FIELD Member advise him/her immediately that you are/are not available for this call;**

1. If you are available to continuously monitor the radio, then obtain and record:

PEP Task Number, and current date and time:		
Call Sign of NOECG Field Team Member, and Cell phone number of <b>ESS Team Leader</b>		
Nature (fire,flood,famine) and location of incident:		
Location of rendezvous with ESS, and field team members ETA at rendezvous:		
Description of NOECG field team members vehicle, and licence number:		
Repeater to be monitored. Normally either VE7RSS (146.880-, PL tone 123) or VE7RIP (147.040+, no tone, autopatch * on, # off)		
Time ESS dp rendezvous		
Time ESS arr scene		
Time ESS dp scene		
Time of stand-down		
Phone numbers called:		

2. Tune to and continuously monitor the agreed repeater(s). Use tactical calls 'ESS Base' and 'ESS Field Team'. Monitor timings, and if necessary prompt for and record reports of:
  - a. Time of departure of ESS Team from rendezvous to incident scene;
  - b. Time of arrival of ESS Team at incident;
  - c. Time of departure of ESS team from incident;
  - d. Time of 'all clear' and stand-down of communications team.
3. Should the ESS Field Team require your assistance in making a phone call, your NOECG field partner will call you (eg., "ESS Base, this is ESS Field Team, VE7xxx, we need advice/info from John Jones at 123-4567. Please get them on the phone"). Make the call, and if possible (eg, by using a speaker phone) let the ESS participants talk directly. If that is not possible, then relay the conversation. Try to relay exactly what was said, and not paraphrase what you think was meant. At the conclusion of the conversation, conclude with 'ESS Field Team this is ESS Base', VE7yyy monitoring).
4. In the event of loss of radio communications, or if the team is significantly overdue, then attempt to contact the ESS Team Leader by their cell phone. If that fails, contact ESS Coordination at one of the numbers shown below and advise them of the situation.
5. On conclusion, email a summary of the incident details, together with any comments/suggestions for improvement, and any expense claim details (eg. phone charges) to:
  - a. [va7rmm@sunwave.net](mailto:va7rmm@sunwave.net), and
  - b. [gccopley@shaw.ca](mailto:gccopley@shaw.ca)

**Critical Phone Numbers:**

**ESS Coordination Line – 250 306 2800**  
**ESS Emergency – 250 308-7849**